



MELTON ESTATE

Conferences, Meetings & Corporate Events



“ Melton Estate ~ The perfect choice for all conferences, meetings, training, product launches & retreats. ”



ChristchurchNZ
Official Business Partner





Melton Estate...

The perfect choice for your all conferences, meetings, training, product launches and planning retreats.

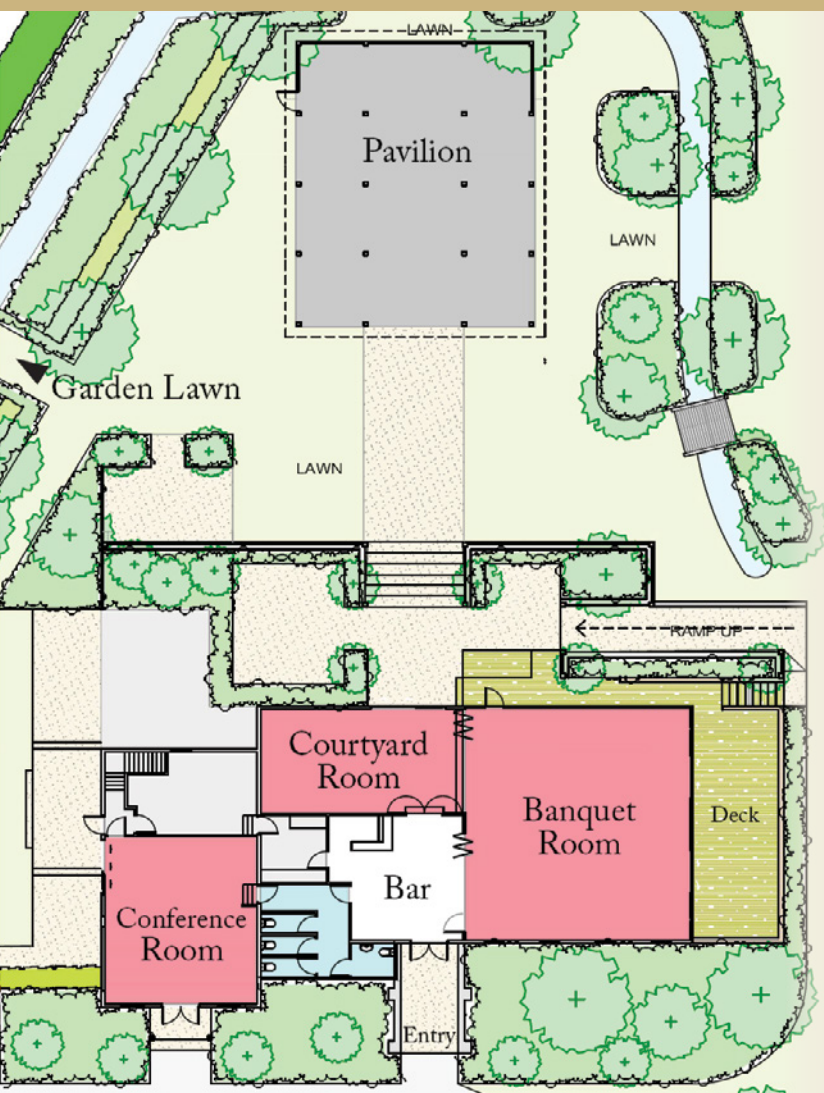
Our sophisticated and well equipped meeting and conference facilities sit within a beautiful vineyard and enjoy a peaceful rural outlook bound to inspire learning and creativity.

Three purpose built event spaces, each flowing to the sheltered wine garden, expansive lawns and large deck, overlook the working vineyard and can be used individually or configured together to suit your specific needs. The Pavilion is a flexible outdoor event space which can be booked to complement the internal event spaces. Our Games Lawn includes pétanque, badminton and croquet - all ready for team fun!

Combine these specifically designed event facilities with plenty of outdoor space for al fresco dining and team based activities, Melton Estate is the ideal location for your next business event.

Melton's Estate's highly experienced on-site Event Director is available to assist with all pre-planning requirements and will be on-site during your event to ensure the day runs smoothly.

Multiple Event Spaces



Banquet Room


 120 150 120



Courtyard Room


 30 30 30



Conference Room


 40 50 50



Pavilion


 120 150 120

Food and Beverages

Melton Estate's in-house culinary team creates delicious healthy dining options for guests using fresh locally sourced ingredients. We are very conscious of different dietary requirements and food allergies and can easily alter the menu to suit.

Why not finish the formal part of your day by winding down and relaxing with guests by enjoying a tasting platter or canapes, complimented with Melton Estate's incredible range of award winning wines and craft beers including Canterbury's celebration wine, Summer Love™.

If a more formal sit down dining experience is more your style, we can easily transform Melton Estate from a business venue to a corporate dinner celebration space and create a mouth watering menu to enjoy.

Melton Estate offers a full bar service including our locally produced award winning wines, beers and spirits, plus non-alcoholic drinks.





A Warm Welcome

Melton Estate combines incredible Canterbury country landscape, beautiful boutique Canterbury wines, a modern winery building with multiple indoor / outdoor dining and event spaces ~ all with friendly personal service.

Just a 15 minute drive from Christchurch International Airport, Melton Estate is conveniently located between SH1 (South) and SH73 (West).

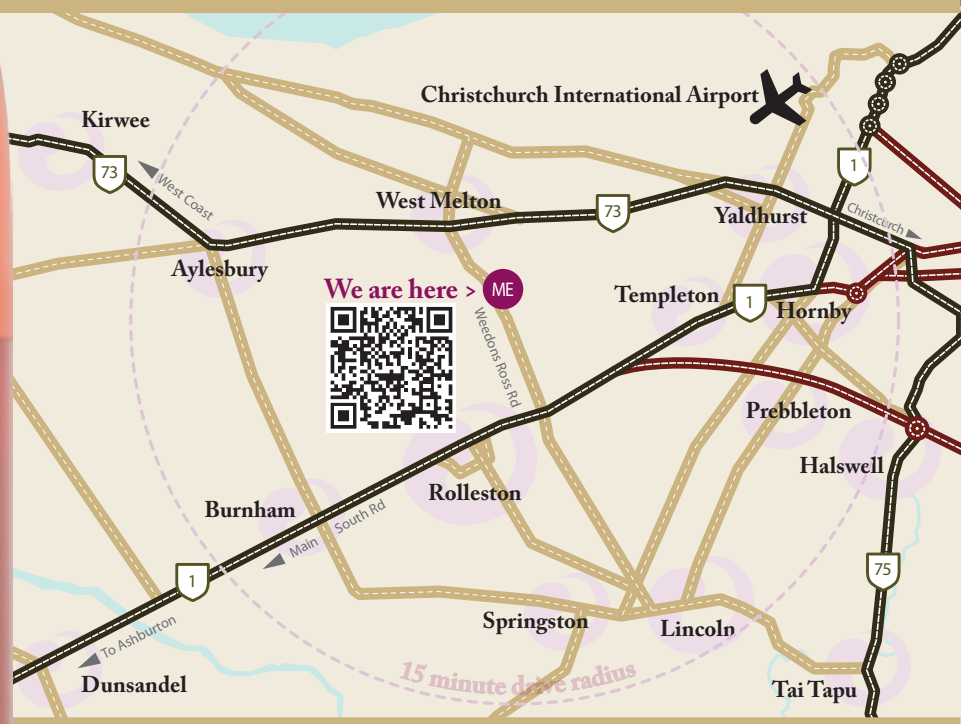
The winery is set amongst 12 acres of vines, gardens, lawns and is the perfect location for a relaxing wine or lunch, special occasion dinner, corporate meeting or conference, wedding or family celebration.

At Melton Estate our award winning restaurant offers superb cuisine, featuring local produce and our estate-grown award winning Canterbury wines.

Indulge in our seasonal lunch menu or let us create an event menu especially for your occasion that your guests can enjoy while immersing themselves in the beautiful vines that our wines originate from.

We look forward welcoming you to Melton Estate.

Tracy Caunter - Owner



Contact details:

Phone: 03 347 4968

Email: info@meltonestate.co.nz

Address: Corner of Weedons Ross & Johnson Roads
West Melton, Christchurch 7675

Website: www.meltonestate.co.nz

Facebook: www.facebook.com/meltonestate

Instagram: www.instagram.com/meltonestate

LinkedIn: www.linkedin.com/company/meltonestate

Conference Overview

Melton Estate is the perfect choice for your company conference, client function, training course, product launch, break-out lunch or board meeting. Our sophisticated and well equipped conference facilities sit within a beautiful vineyard and enjoy a peaceful rural outlook.

Just 15 minutes drive west from the Christchurch International Airport, Melton Estate is conveniently located in a quiet country setting, with plenty of off street parking. Melton Estate is a boutique winery with a modern purpose-built event venue boasting 3 well-designed event spaces. And outside there is The Pavilion, an all-weather outdoor event space. Surrounding the venue are sheltered gardens and expansive lawns which lead toward lush Pinot Noir, Chardonnay, Pinot Gris and Riesling vines. Our new Games Lawn features pétanque, badminton and croquet, plus room for team building activities. We've got the ideal location for business inside and relaxation outside.



Melton Estate is proudly an Official Business Partner of the ChristchurchNZ Convention Bureau. We have been awarded Qualmark Silver 4 Star Plus rating.

At Melton Estate we offer a wide variety of menu options, plus our own estate grown award winning wines. This, combined with business friendly event spaces, allows us to take care of your every need.



Please call me to discuss your plans...

Tracy Caunter

Owner and Event Director

Phone: 03 347 4968

Mobile: 021 804 506

Email: info@meltonestate.co.nz

Visit: www.meltonestate.co.nz

Facebook www.facebook.com/meltonestate



Conference Facilities

We have three well designed events rooms. All rooms flow to the sheltered terrace, deck and lawns which lead out to the vineyards. All rooms can be booked individually or in combination. Exclusive use is available.

Room / Capacity	Theatre / Meeting	Seated for Dining	Cocktail Event
<i>Banquet Room</i>	120	100	150
<i>Courtyard Room</i>	30	25	30
<i>Conference Room</i>	50	40	50
<i>Pavilion</i>	<i>On request for your event theme</i>		
<i>TOTAL</i>	200	170	230

Our purpose built facilities are both elegant and business ready. All rooms are fully air-conditioned. Outdoor dining is a feature of our package either within the sheltered terrace or on the deck overlooking the young Pinot Noir vines. The Pavilion is a flexible outdoor space which can be booked in conjunction with another event room. There are plenty of outdoor spaces for team activities on our Games Lawn.

The following facilities are included with your booking:

- ▶ Car parking for 50 cars and buses
- ▶ Fully air-conditioned event spaces
- ▶ Free Wi-Fi
- ▶ Whiteboard and flipchart
- ▶ Integrated sound system and microphones can be connected
- ▶ Every light can be dimmed to create just the scene required
- ▶ Terrace, Deck, Pavilion and Games Lawn spaces for break times and lunch.

The following facilities are available for hire:

- ▶ Ceiling mounted projector, with easy laptop connection (\$100 per day)
- ▶ Portable projector, with easy laptop connection (\$100 per day)
- ▶ Wired internet connection for multiple devices i.e. training (\$100 per day)

We also have printing and photocopying equipment available. During your event we will have staff available to assist.



Venue Hire

We like to make it easy for you to choose Melton Estate, with straight-forward venue hire fees. Our team will be there to assist you to get the most of your day with us. We welcome your theming and touches to make it relevant to your event style / outcomes.

Venue Hire Fees

▶ Venue Hire:	Per room	Half Day	\$295
		Full Day	\$395
	Pavilion (Booked in conjunction with one room only)		\$250
	Venue Exclusive Use (all rooms)		\$750

Booking Information

- ▶ Booking well in advance is essential. We will do our very best to accommodate your dates.
- ▶ To confirm your booking we require a non-refundable deposit of \$200. An indication of the number of guests is required at that time.
- ▶ Confirmation of your catering choices and number of guests is required 7 days prior to your event.
- ▶ Confirmation of any dietary requirements is required 7 days prior to your event.
- ▶ An itemised invoice will be provided. Payment by direct credit is preferred. Credit card facilities are also available (a surcharge of 2.5% applies).
- ▶ Transport can be arranged. Please let us know in advance if you require transport arranged. Taxis are also available.
- ▶ We encourage the responsible enjoyment of our wine and other drinks. In accordance with liquor licensing laws persons under 18 years can not be served.
- ▶ Our bar license allows for us to remain open until 1am.
- ▶ All amounts shown are exclusive of GST. E & O.E.



Conference Dining

We serve sumptuous food prepared in house by our own culinary team using fresh, local ingredients. At Melton Estate we are very mindful of food allergies and other dietary requirements.

Coffee Break Selection

- ▶ **Barista Coffee** - \$4.50 pp. *Ideal to start the day*
- ▶ **Coffee on Arrival** - \$3.80 pp. *Ideal to start the day*
Fresh filter coffee, a selection of teas and chilled water.
- ▶ **Coffee & Bakery** - \$8 pp. *Ideal for the morning tea break*
Fresh filter coffee, a selection of teas and chilled water. Served with:
 - Freshly baked scones with jam, or
 - Freshly baked muffins, or
 - Freshly baked slice of the day, or
 - Mini savoury selection
- ▶ **Coffee & Biscuits** - \$6.50 pp. *Ideal for the afternoon tea break*
Fresh filter coffee, a selection of teas and chilled water. Served with Biscuits.
- ▶ **Orange Juice** - add orange juice for \$3.50 pp

Lunch menu suggestions

We are happy to create a menu for your guests, including any special dietary requirements. All lunch menus are served with fresh filter coffee and tea.

- ▶ **Savoury Lunch** \$23.50 pp. Savouries, fresh salad wrap/deli sandwich, sliced seasonal fruit.
- ▶ **Plated Lunch** \$28 pp. A sample dish follows.

Chicken Salad — Chicken breast served on fresh salad greens with pickled cabbage, citrus, toasted seeds, tomato and finished with shaved parmesan and a herb vinaigrette. Plus fresh baked bread.
- ▶ **Restaurant Menu Lunch** \$34 pp. Select from our current Restaurant Menu.

We can also offer Melton Estate boutique wines and a tasting platter as a relaxing way to finish your day. A full bar service is available including wines, beers and spirits, plus non-alcoholic drinks. Sample dinner menus are also available.